

CASS HUMAN SERVICE ZONE BOARD MEETING

Special Meeting

March 2, 2023

MINUTES

With quorum present, Chair Bollinger called the meeting to order at 1:01 p.m.

Present: Rick Steen (via Teams); Carey Fry; Brian Hagen (via Teams); Julie Haugen; Michelle Kommer; Gail Bollinger
Absent: Commissioner Tony Grindberg; Dan Madler;
Presenter: Gail Bollinger, Zone Director; Rebecca Jund, Cass County State Attorney's Office; Grievant

I. Hear and Consider Action of Team Member Grievance

Chair Bollinger introduced the topic and purpose of the Special Board Meeting outlining that the Board was asked to meet to hear a Cass Human Service Zone (CHSZ) team member grievance and consideration for any further action. Introductions were made. Mr. Steen and Chair Bollinger recused themselves from voting on any action of the board.

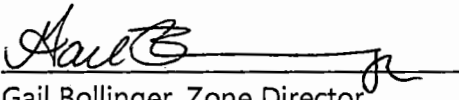
Chair Bollinger provided a summary of events regarding the team member grievance: A grievance from a Cass Human Service Zone team member (grievant) was received by Ms. Bollinger on December 27, 2022. Ms. Bollinger conducted an internal review of communication, CHSZ policies, and interviews of several CHSZ team members and a response was provided to grievant on February 2, 2023. Ms. Bollinger received a response from the grievant on February 9, 2023, indicating the grievant did not consider grievance resolved and requested the grievance forwarded to the CHSZ Board for further action in accordance with the Zone Team Member Grievance Policy.

Assistant Cass County State's Attorney, Rebecca Jund, was called upon to provide a review of the team member's grievance, CHSZ responses, the Zone Team Member Grievance process, and CHSZ Board's role. The Grievant was provided opportunity to present and respond to questions from the Board. Board discussion ensued.

After discussion, Vice Chair Hagen made a motion to uphold Chair Bollinger's response and findings dated February 7, 2023 in Section D of the Team member's grievance and recommend no further action. Ms. Kommer seconded. On Roll Call vote, there were four yes, two abstained, and two absent. Motion carried.

II. Adjournment

Ms. Kommer made a motion to adjourn the meeting at 1:45 p.m. Ms. Fry seconded. Motion carried.


Gail Bollinger, Zone Director
Cass Human Service Zone


Blair Hodge, Recorder